

Moravian Church of Lake Auburn Position Description – Director of Music

It shall be the responsibility of the Director of Music to:

- Accompany the liturgy and hymns and provide other appropriate music; e.g. prelude, offertory, postlude, etc. for the regular Sunday worship services of the congregation.
- Play for special services such as those held on Christmas Eve, during Lent, Holy Week and Easter Sunday, at the Zoar vespers site during the summer, Thanksgiving Eve, and for other services as the Board of Elders may schedule and direct.
- Be available for contract services such as weddings, funerals and other special events as the congregation may request, and provide a fee schedule for such events to the Pastor.
- Select appropriate music to be used in worship by the choir and purchase new music (within Budget constraints) as needed.
- Accompany and direct the Choir at its rehearsals and during worship. The Choir does not regularly sing at worship services during the summer. Summer begins the Sunday of Memorial Day weekend and goes through the Sunday of Labor Day weekend.
- Maintain files of all music that has been used by the Choir.
- Arrange for coverage (guest accompanist) of time off.
- Schedule and coordinate additional instrumentalists and/or special music.
- Provide or help provide vocal music for special services as requested by the Board of Elders.

Qualifications:

- The Director of Music shall be a competent musician.
- The Director of Music shall possess the ability to interact well with the Pastor and music volunteers.

Supervision:

The Director of Music shall be responsible to the Pastor, as Chairperson of the Board of Elders.

Effective: October 2018
Replaces: October 2009